



रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी, गुवाहाटी- 781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI- 781171
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महत्वपूर्ण परिपत्र सं. / Important Circular No. - 20

सं./No. AN/IC/47/ACP/MACP/01/2023

दिनांक/Date: 23 /02/2023

सेवा में/ To

प्रभारी अधिकारी

- 1) मु. का. के सभी अनुभाग
- 2) सभी अधीनस्थ कार्यालय

The Officer(s)-in-charge

All Sections of MO CDA Guwahati
All Sub-Offices under CDA Guwahati

विषय /Sub: Updation in data in r/o of SAO to MTS.

With reference to various subject matters like review under FR 56 (j), confirmation of service, promotion, MACP etc., it is requested to all the officials from MTS to SAO grade to provide data as per format given below:

Sl. No.	Name, Designation & A/C No.	Date of Birth	Date of Appointment	Designation/Grade/Level on appointment	Mode of Appointment (Direct/ID/compassionate)	Date of promotion			financial upgradation On MACP		
						1 st	2 nd	3 rd	1 st	2 nd	3 rd

The above information duly countersigned may please be provided via e-mail only (e-mail ID: cdaguwadmin1c@hub.nic.in to ADMIN/1 C section at the earliest for further necessary action at this end.

This may accord top priority.

GO (AN) has seen.

रणाधीर

(रणधीर सील /Ranadhir Seal)
व. लेखा अधिकारी (प्रशा)
Sr. Accounts Officer (AN)